

2022 Enterprise Operations Summer Internship Program

At Wells Fargo, we are looking for talented people who will put our customers at the center of everything we do. We are seeking candidates who embrace diversity, equity, and inclusion in a workplace where everyone feels valued and inspired.

Help us build a better Wells Fargo. It all begins with outstanding talent. It all begins with you.

Enterprise Operations is an enterprise function within the Chief Operating Office that consists of approximately 35,000 team members in the US and 28,000 team members in India and Philippines. This group is responsible for building a more unified, more integrated approach to Wells Fargo's business operations functions. This includes contact center operations, client servicing support, money movements within our businesses, lending operations, and other functions. By taking a more integrative approach to these functions, Wells Fargo will be able deliver a more consistent experience for our customers and operate more efficiently.

Program Overview

The **2022 Enterprise Operations Summer Internship Program** provides participants with a ten-week orientation to Wells Fargo and the Operations groups within our organization. The experience includes relevant work assignments, real-world training, group projects, and exposure to key leaders. It is designed to provide undergraduate students with a blend of business, technical, and personal developmental training.

In addition to participating in the Wells Fargo Corporate Intern Program virtual learning series, our interns will have the opportunity to understand the day-to-day responsibilities of a team member and gain comprehensive professional and industry experience. The program exposes interns to a variety of business groups, providing a firm understanding of the company's operations, business strategies, and corporate culture.

Placement

Within the Enterprise Operations Intern Program you will gain comprehensive professional and industry experience and be hired into one of the following groups for the entire ten weeks:

- Wealth & Investment Management
- Commercial Banking
- Strategy, Insights, and Implementation
- Real Estate Valuation Services
- Transformation
- Global Delivery Enablement

Program Duration

- 10 Weeks during the summer. Program Dates: June 6 – August 12, 2022

Locations

- Charlotte, North Carolina

- Minneapolis, Minnesota
- St. Louis, Missouri

General Responsibilities

Interns assume significant responsibilities that may include:

- Maintain daily contact with leaders at all levels of the organization including senior management, team members, individual contributors and vendors
- Provide customer service to clients and internal team members as necessary.
- Understand business needs and provide possible solutions by explaining in clear verbal and/or written communications to customers and/or management.
- Partnering alongside various operations team on daily functions and responsibilities, may include, but not limited to
 - Client Onboarding & Account Maintenance
 - Collection, maintenance, reinvestment and disbursement of funds
 - Trade Processing, P&L production and analysis
 - Supporting daily settlement functions which include payment affirmation, settlement and exception resolution
- Contributing to business process modeling to enhance operational design processes
- Creating presentations, and visuals to assist with documenting business requirements
- Participating in new technology upgrades and testing of system enhancements
- Compiling and analyzing metrics to identify trends, efficiencies, and potential control opportunities
- Lead or participate in projects or support activities, which are moderate in size and organization span
- Share ideas and suggestions to improve day to day processes
- Apply knowledge of the business and process engineering discipline to optimize business performance

Desired Qualifications

- Ability to organize and manage multiple priorities
- Ability to prioritize work, meet deadlines, achieve goals, and work under pressure in a dynamic and complex environment
- Excellent verbal, written, and interpersonal communication skills
- Intermediate Microsoft Office (Word, Excel, Outlook, and PowerPoint) skills
- Strong analytical skills and ability to solve complex technical problems
- Must be currently pursuing a Bachelor's degree with an expected graduation between **December 2023 – June 2024**

IMPORTANT INFORMATION:

- Please ensure your contact information (e-mail address and phone number) is current in your Wells Fargo Jobs Profile
- If your contact information has changed, please update prior to applying to this position
- Based on the volume of applications received, this job posting may be removed prior to the indicated close date. If you do not apply prior to the closing of this posting, we encourage you to apply for other opportunities with Wells Fargo
- **Due to a high volume of inquiries, please do not contact the hiring manager listed. Any inquiries sent to the hiring manager listed may not receive a response**
- **Wells Fargo will not sponsor visas for these positions and will not hire individuals whose work eligibility is based on their F-1 or other student visa status such as Optional Practical Training (OPT). Candidates must be authorized to work in the United States on a permanent basis.**
- All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or status as a protected veteran.